



Commitment to Event Excellence

The intent of the Commitment to Event Excellence is to communicate the partnership and expectations between the Robotics Education & Competition (REC) Foundation and Event Partners (EPs) with the ultimate goal of providing teams with quality and uniform competition experiences throughout our programs. This agreement is between the REC Foundation, the Regional Support Manager (RSM) who provides support for the event region, and the EP who posts the event on RobotEvents.com. The Event Partner Guide will include resources and further details on the information included in the Commitment to Event Excellence. If you have any questions or concerns about the expectations included in the Commitment to Event Excellence, please contact your RSM.

The REC Foundation and the RSM who provides support for the event region agree to:

1. Adhere to the REC Foundation Code of Conduct.
2. Train EPs and provide event planning resources for hosting REC Foundation Competitions.
3. Provide documentation necessary to run events on the RoboticsEducation.org website. This includes but is not limited to Game Manuals, Referee Guides, Judge Guide, EP Guide, and Qualifying Criteria.
4. Provide feedback on event configuration and settings before approving the event at RobotEvents.com.
5. Approve events posted on RobotEvents.com when appropriate.
6. Communicate the Qualification Criteria for events as it applies to Championship spots allocation for your event.
7. Assign EP product discounts as available and explain the ordering process.
8. Checks in regularly with EPs prior to the event to ensure readiness, and follow-up with the EP after the event to verify uploaded results and acquire feedback.
9. Provide event support with on-site or on-call RECF staff as determined by the RSM.
10. Assist with Tournament Manager setup and operation as needed.
11. Provide assistance with event management on RobotEvents.com prior to and following the event day.

As an Event Partner for the REC Foundation, I agree to:

1. Adhere to the REC Foundation Code of Conduct.
2. Adhere to the rules in the Qualifying Criteria, Game Manual, Judge Guide, and Referee Guide.
3. Seek out assistance from the RSM with questions or concerns about event planning or operation.
4. Endeavor to provide adequate staff to ensure a quality experience for all attendees per the Volunteer Guide recommendations.
5. Read and provide copies of the judging materials to judges and to monitor that all processes and procedures of the judging process are meeting the standards as specified in the Judge Guide.
6. Ensure the Head Referee has passed the Head Referee Certification and adheres to the rules and practices in the Game Manual, Official Q&A, and Referee Videos.
7. Endeavor to staff the event with referees and judges who are not affiliated with teams at the event to ensure unbiased decisions.
8. Communicate in advance with the RSM any change of status of the event including size, location, awards, and any other conditions.
9. Adhere to the Early Bird registration process, where applicable, and not attempt to circumvent or avoid the process.
10. Provide an Event venue with the following:
 - a. Venue follows all local safety, security, and facility rules and requirements as mandated by the venue.
 - b. Any insurance required by the facility is the responsibility of the EP.
 - c. Venue is free and open to the public. Parking or other fees must be discussed with the RSM prior to approving the event.
 - d. Venue is ADA compliant (inside the U.S.) or follows local inclusion laws to allow access for all (outside the U.S.).
 - e. Venue provides adequate spectator seating, team pit areas, competition and practice fields, event electronics, audience and pit displays, and PA or sound system.