Applying for a Team Grant

Overview

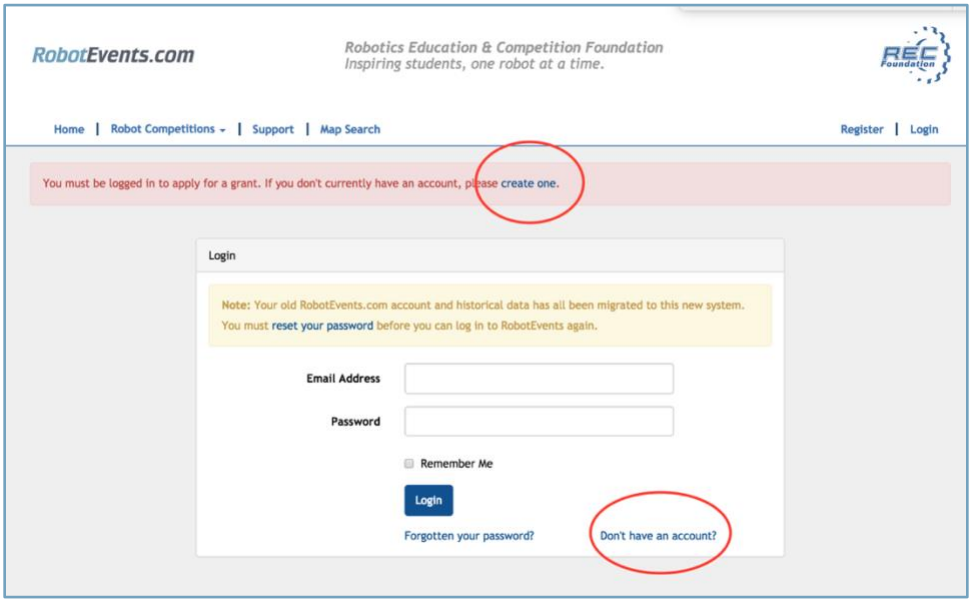
Congratulations on deciding to get involved in the VEX IQ Challenge and/or the VEX Robotics Competition! The REC Foundation is delighted that you wish to offer this exciting opportunity to students in your school/organization, and we are happy to help. Applications submitted to the REC Foundation for new team grants are evaluated on a rolling basis, and not all applications will be approved, as the REC Foundation receives many applications for team grants.

When completing your application, be certain to complete all fields to the best of your ability, and please allow two weeks for the REC Foundation to review and respond to your application.

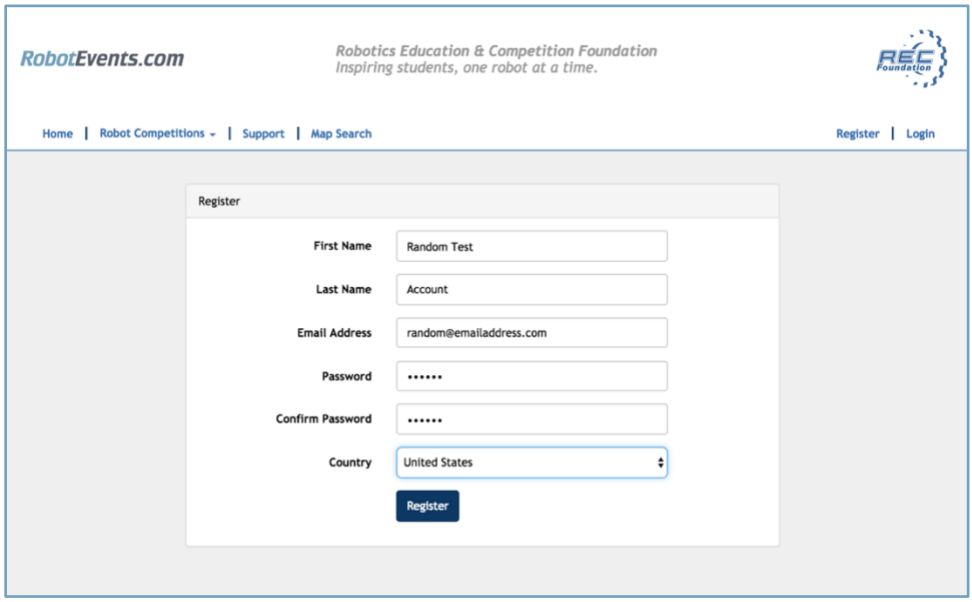
Instructions

The following instructions should guide you through the initial process by which you can submit an application for an REC Foundation team grant.

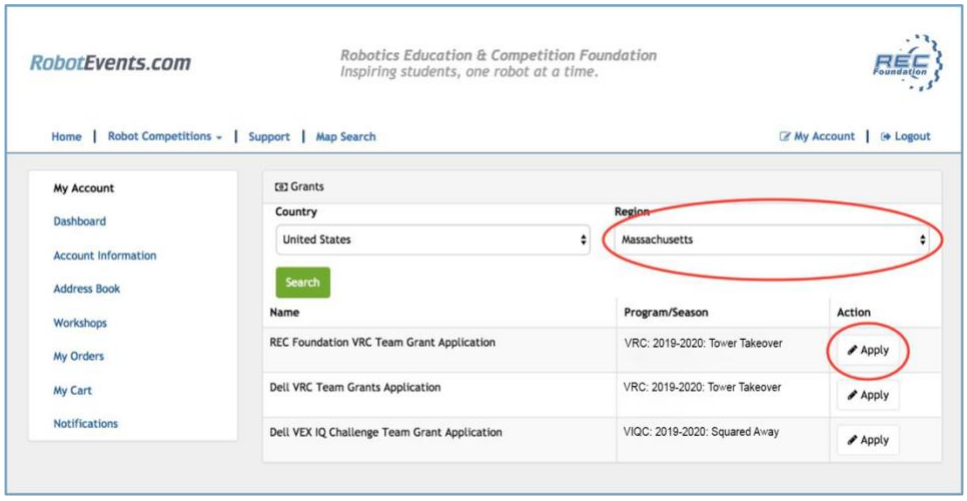
1. Please navigate to https://www.roboticseducation.org/grants/ where you will see the current grants. Select a grant and click “Apply for Grant.”
2. Next, create an account at www.RobotEvents.com, you will be redirected to this page:



3. Please be sure to fill in all of your information:

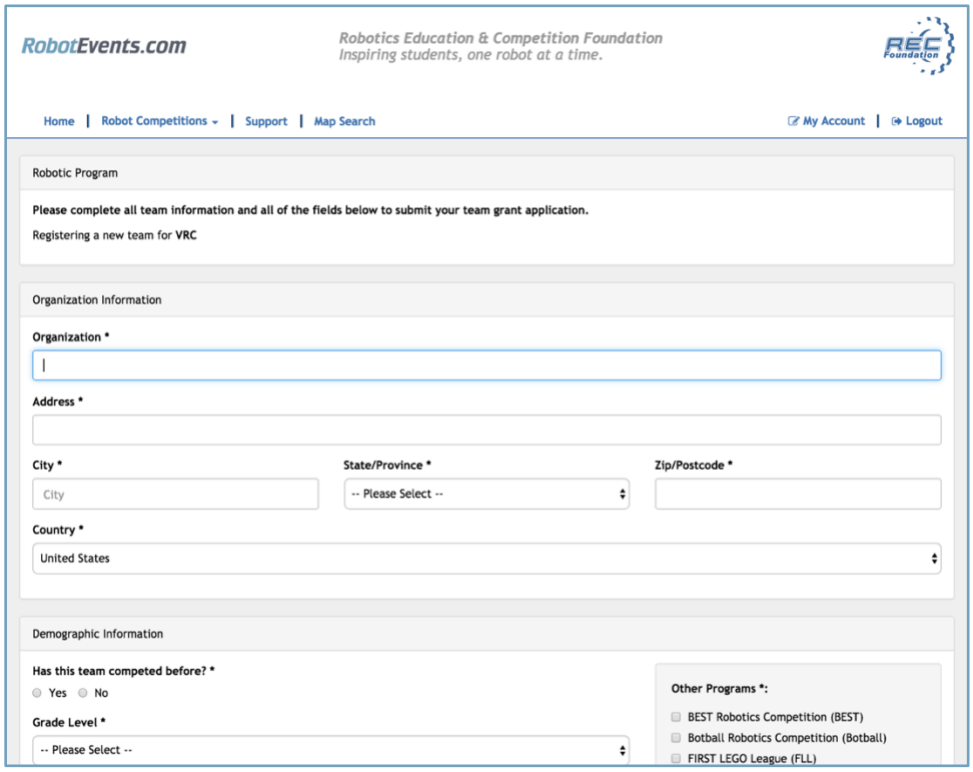


4. After you create your account you will be redirected to this page:

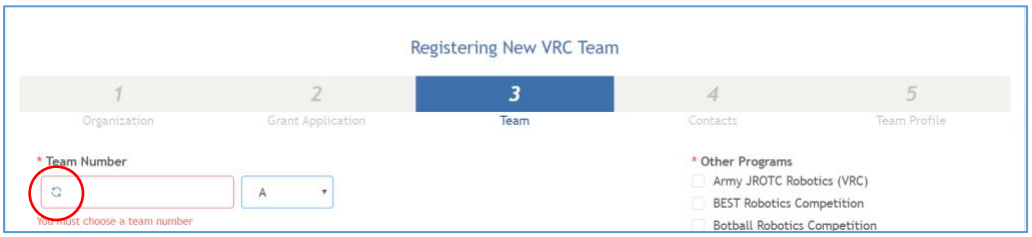


5. If you aren't immediately redirected after login (due to your unique browser settings, please navigate directly to www.RobotEvents.com/grants (while logged in to your account). Be sure to select the proper state/region before you click on the "Apply" button next to a grant.

6. Please complete all of the requested fields on your application, this is very important, as some of our grants have different eligibility requirements:

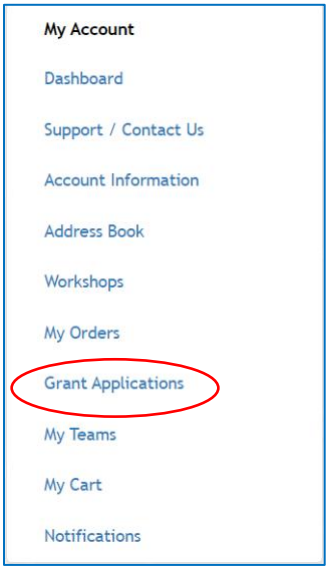


7. When you get to Section 3: Team, click the refresh arrows under Team number for an available number and then select any available letter:

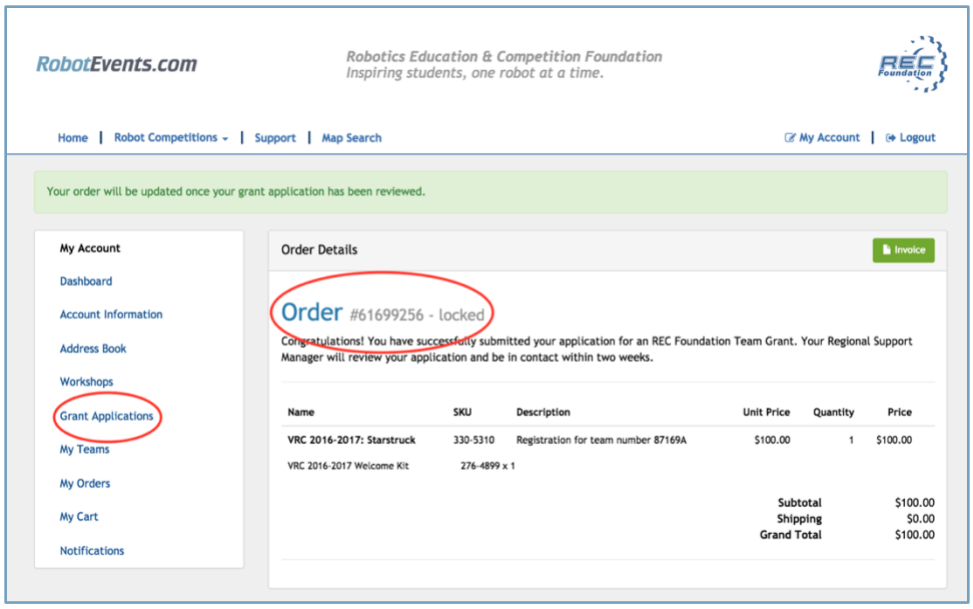


8. When you have completed the entire application, please hit the blue “Finish” button at the bottom of the form in Section 5: Team Profile

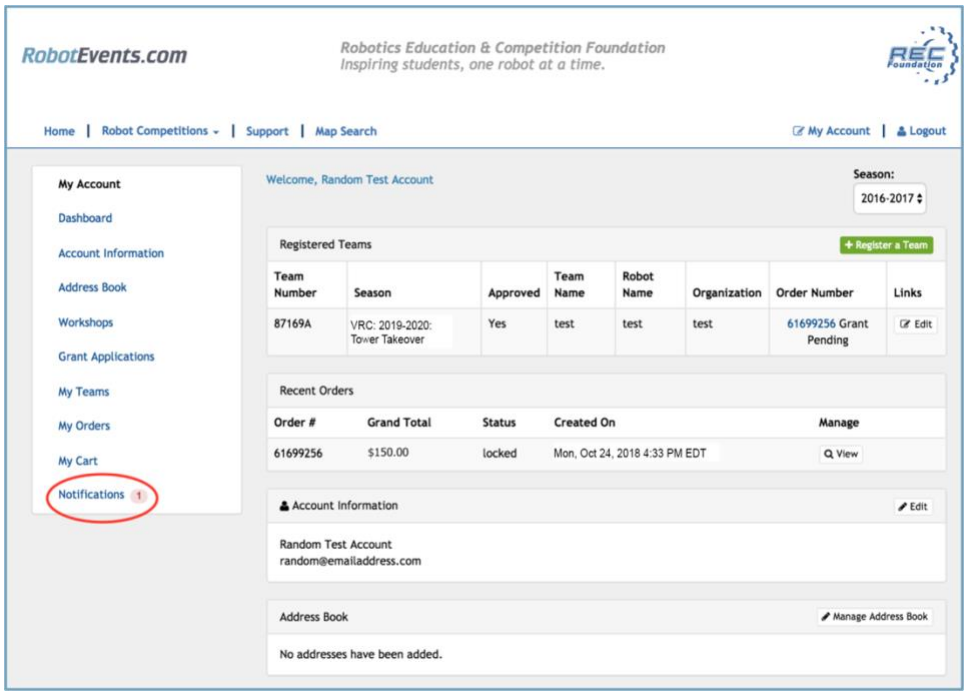
9. After submitting your grant application, you will be directed to your account dashboard. Here you will see the message that “Congratulations! You have successfully submitted your application. Your Regional Support Manager will review your application and will be in contact within two weeks.” You will also be able to view the current status of your application by clicking on the “Grant Applications” section on the left side of your screen. Finally, you will notice that you have REC Foundation Team a “Locked” order for team registration.



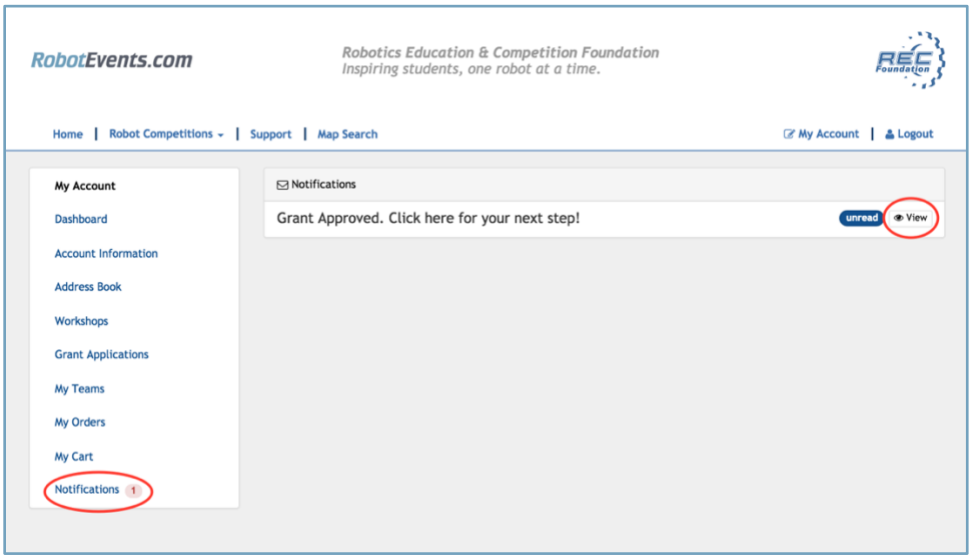
10. After your grant is reviewed and/or approved by the REC Foundation, you will be able to complete your grant by paying your Team Registration fee.



11. If your grant application is approved, you will receive an email from us to congratulate you and verify our terms and conditions. If you don't receive this email from us, or are checking in your account dashboard, you will notice a "Notifications" pending pop-up, please click on "Notifications" to proceed:

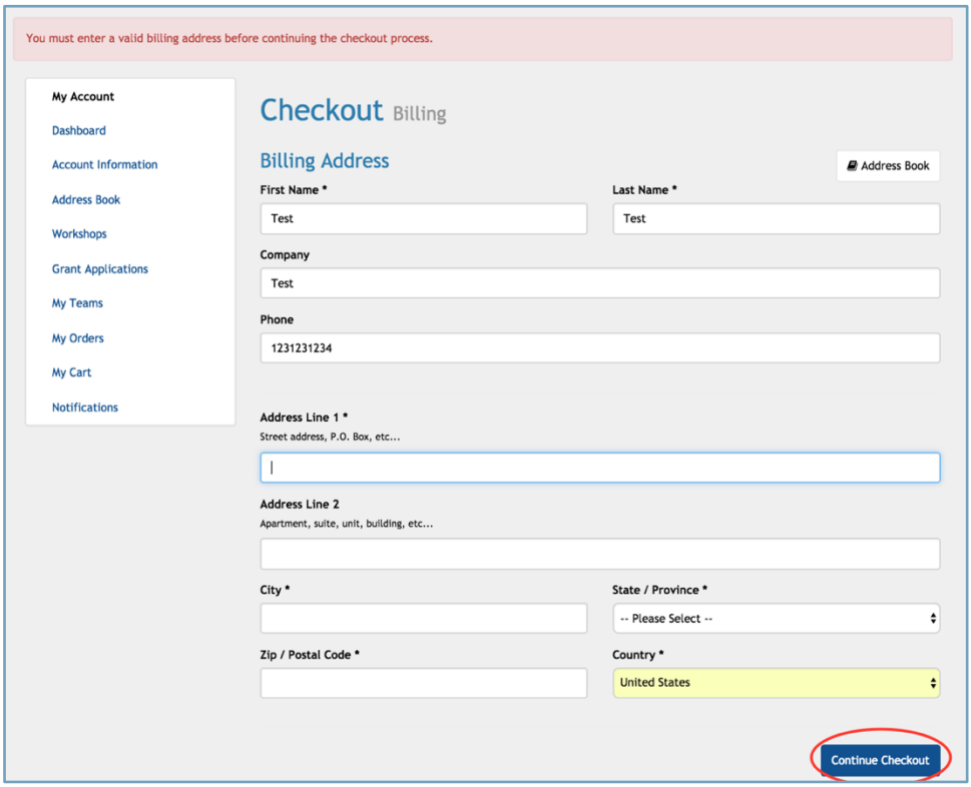


12. After you click on “Notifications,” you will see that your grant has been approved, please click “View” in your notifications window:



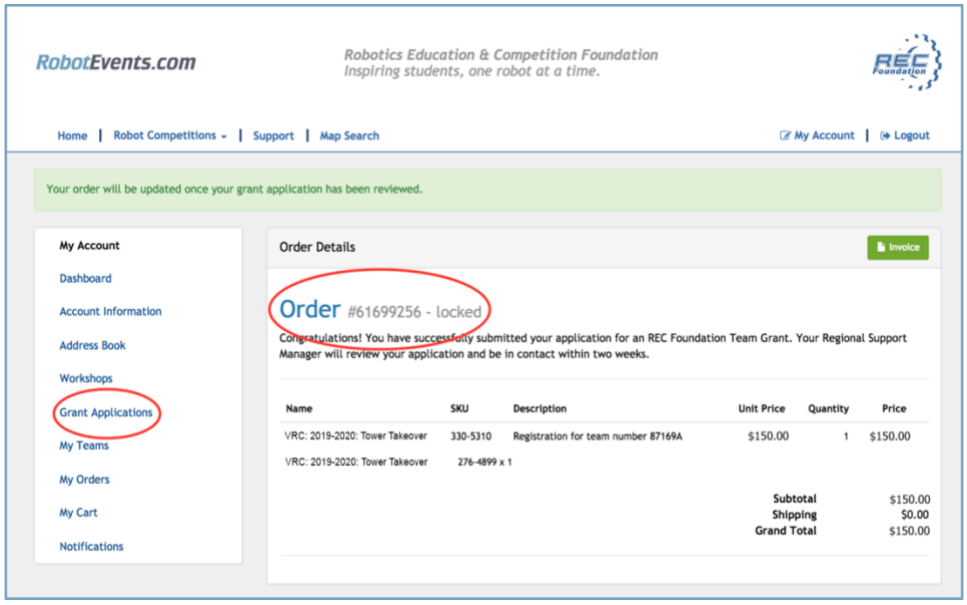
13. Please review the terms and conditions for the grant awarded. To proceed to the next step, please click on the “Accept Terms & Conditions” hyperlink at the bottom of the page.

14. After you accept the grant's Terms & Conditions, you will be prompted to complete your order, please enter your Billing Address and click the blue "Continue Checkout" button at the bottom of the page:



15. Please enter your Shipping Address and then click on the "Continue Checkout" button.

16. If you need to secure a payment method prior to completing your team grant order, simply login to your account and then navigate to “My Orders.” From here you will see your order and the grant applied to your account:



17. After completing payment for your $150 team registration fee, your grant kit will be shipped, and your team will be officially registered.

18. Don’t forget to log back into www.RobotEvents.com to register for an upcoming event in your area. Good luck, we look forward to seeing your team compete at an upcoming event!